

B2A 8751 01 FILE COPY

ROUTING AND TRANSMITTAL SLIP

20 AUG 86

STAT

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

1. DIRECTOR OF PERSONNEL

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1 - ACTION

FOR YOUR HANDLING AS APPROPRIATE.

SUSPENSE: 19 SEPT 86

DATA REGISTRY
FILE: 100-20DO NOT use this form as a RECORD of approvals, concurrences, disposals,
clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

HENRY P. MAHONEY
ADDA

Room No.—Bldg.

Phone No.

5041-102

* U.S.G.P.O.: 1963-421-529/320

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.306

STAT

EXECUTIVE SECRETARIAT
ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR		X		
4	D/ICS				
5	DDI				
6	DDA	X			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OLL				
14	D/PAO		X		
15	D/PERS				
16	VC/NIC				
17					
18					
19					
20					
21					
22					
SUSPENSE		Date			

Remarks

3637 (10-81)

Executive Secretary

19 Aug 86

Date

STAT

The Washington Campus

2620 P Street, N.W.
Washington, D.C. 20007

202/337-0180



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STAT

August 11, 1986

MEMORANDUM For Cabinet Officers and Agency Heads

FROM: Thomas W. Carr
Vice President

SUBJECT: 1986-87 Washington Seminars

Once again, The Washington Campus invites federal agencies to nominate one or more participants for its open-enrollment seminars, "Business and the Public Policy Process: How Washington Works." These sessions are designed primarily for senior business executives, but past experience has shown that including a small number of appointed or career federal employees (at or above the GS-14 or O-5 military level) not only helps both groups better understand the subtleties of government policymaking, but also promotes a lively exchange of ideas.

I'd be pleased to discuss this with you or members of your staff or to provide names of past federal participants who can give you an assessment of their experience.

There are several places open for the October 5-10 session. These may be reserved in the agency name with a phone call to the Registrar.

We look forward to hearing from you.

TWC/pls
Enclosure

P.S. We're trying to update our mailing list. Please help by returning the enclosed card if appropriate.

DCI
EXEC
REG

Page Denied